

# MGMT 891:900

## OVERVIEW

Students enrolled in MGMT891 will undergo an assessment of their leadership and communications skills followed with daily lessons and assignments in developing areas of need. These lessons focus on areas such as: managing work and time effectively, effective communication, and identifying and developing talent. Through daily lessons and assignments, students are testing their learning while at work by incorporating lesson learnings. The goal of this course is to make students more aware of their behaviors as well as to shape their behavior for greater impact and efficacy.

**Eligibility:** This course is open to MBA students who are about to enter their second year of school and who will be doing a work internship in a country other than their home country or will be doing an unpaid summer work internship. International students in F-1 student status who take this course should be able to use Curricular Practical Training (CPT) work authorization. International students in the J-1 student status who take this course should be able to use J-1 Academic Training (AT). (For J-1 students, enrollment in this course is not required for ISSS to authorize AT.) Please see the University of Pennsylvania's International Student and Scholar Services for further information on [F-1 CPT](#) or [J-1 AT](#) eligibility and application process.

**Online course:** Introduction and Placement module, Skill-Based Modules consisting of daily Mini-Lessons each followed by two (2) daily Guided Practice Activities, a Progress Test halfway through each module and a Mastery Assessment at the conclusion of each course module. Students will need to complete two (2) Skill-Based Modules to bring them to 40 or more daily lessons.

## COURSE DESCRIPTION AND REQUIREMENTS

This course begins with two (2) mandatory orientation seminars prior to the start of the internship. During the course of the internship, students will be required to access the online tool every work day for daily lessons and assignments.\* Students complete the course by finishing the following online modules: Introduction and Placement, two (2) Skill Areas equal to forty (40) mini-lessons. Each skill area module is comprised of mini-lessons that consist of online course content and behavior-based assignments. Students will be tested midway through and at the conclusion of a course module. Completion of the course module is marked by a certificate sent to the student via e-mail. The placement assessment will generate a curriculum path using the following Skill Area courses:

- Adaptability
- Assessing and Growing Talent
- Balanced Leadership
- Building Credibility
- Constructive Conflict Resolution
- Effective Communication
- Effective Decision Making
- Effective Teamwork
- Engaged Listening

- Focus on Results
- Inspiring Peak Performance
- Leading Change
- Managing Work and Time
- Motivating and Directing
- Negotiating
- Rapport and Diplomacy
- Strategic Thinking
- Values-Driven Execution

*\* This online course delivers one lesson per 24-hour period. Lessons cannot be sped up. The nature of this course is to integrate work and learning.*