

Permission to Audit Form

Part I – To Be Completed by Student

I hereby request approval to audit _____
Course Title Course ID and Section No.

Name _____ Penn ID _____

Signature _____ Date _____

Part II – To be Completed by Instructor

The above named student has permission to audit the course.

Instructor _____

Signature _____

Date _____

Notice to Students

Students wishing to audit courses should note:

- Courses with open seats on the fourth day after the auction closes are available for audit status.
- Students must submit this form to the MBA Program Office, 300 Jon M. Huntsman Hall, with the instructor's signature signifying permission to audit. *Requests will be honored on a first-come, first-served basis.*
- Once a student enrolls in a course as an auditor, he/she may not later enroll in the course for credit, or vice versa.
- Audited classes are noted on the student's transcript and they will count toward the 21 cu maximum course load.

Registered on audit basis: _____
Date: _____