

# China Europe International Business School (CEIBS) MBA Exchange Program Factsheet AY 2023-2024 (Updated January 2023)

The below TERM DATES of academic year 2023-2024 is tentatively only. Finalized dates of academic year 2023-2024 will be further updated closer the term.

*\*IMPORTANT NOTICE: Foreign travelers entering China Mainland from 8 January 2023 onwards will no longer be required to undergo a quarantine upon arrival. The restrictions on X-2 study visas (short-term, exchange student visa) have been lifted.*

## TERM DATES

### 2023 Summer

#### CEIBS Term 4

June 19 – July 21, 2023

5 weeks

### 2023 Fall

#### CEIBS Term 5

September 11 – December 1, 2023

11 weeks + 1-week National Holiday

*\*2 elective periods: 5A (Sept 11 -mid Oct) 5B(mid Oct – Dec 1)  
Students can select either 1 or 2 elective periods in Fall term*

### 2023 Spring

#### CEIBS Term 6

January 3 – February 24, 2024

5 weeks

## NOMINATION DEADLINE

February 3 2023

April 30 2023

September 5 2023

Please send the nominations to [mba\\_exchange@ceibs.edu](mailto:mba_exchange@ceibs.edu), including the following information.

*First name/Last name/Chinese Name(if applicable)  
Gender/ Nationality/ Exchange Period/Email*

## Key Contacts

General Inquires: [mba\\_exchange@ceibs.edu](mailto:mba_exchange@ceibs.edu)

Ms. Janice XU  
Programme Manager, Outbound exchange  
[xhao@ceibs.edu](mailto:xhao@ceibs.edu)

Ms. Ella WANG  
Programme Manager, Inbound exchange  
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## School Address

China Europe International Business School  
699 Hongfeng Road,  
Pudong, Shanghai, 201206,  
China

## School Website

[www.ceibs.edu](http://www.ceibs.edu)  
<http://en.ceibs.edu/mba>

### Method of instruction

#### **In-person modality.**

The default mode of delivery of teaching and learning will be in-person and on campus for all classes offered in AY2023-24. Students on exchange will not be able to take courses remotely at CEIBS. We will send you immediate updates when there are any changes.

Generally, classes are delivered in a lecture format. Course organization varies according to different professors, and it may involve group projects, case studies and presentations.

### Visa to China\*\*\*

#### **Exchange students are required to obtain an “X2” visa for entry into China.**

The handling of applications at the immigration administration for X-2 study visa (short-term, exchange student visa) will be resumed from 8 January 2023.

CEIBS will send two documents to the school coordinator to support students' visa application:

- 1) Visa letter (JW202 form): it needs approval from Shanghai Government Foreign Affairs Office and the process takes 6-8 weeks.
- 2) Admission letter: 1 original copy will be mailed to your home school coordinator

Please check with the local China embassy/consulate website for other required documentations for your visa application.

### Enrollment Requirements

**Language of Proficiency:** All CEIBS MBA courses are taught in English. Exchange students should acquire proficiency in English.

#### **Academic/Experience Requirements:**

Second year MBA candidates only. First-year MBA core courses are not available to exchange students.

CEIBS MBA students have 5-6 years of working experience on average and their average age is 29.

### Class Attendance

#### **Class attendance is mandatory.**

**The normal class size for an elective course is 40-60. Students must be seated according to the given seating chart, to assist the faculty in evaluating the class participation.**

#### **Students are required to attend all registered courses as scheduled.**

- 10 minutes late or absence in the middle of a class will be considered as absence for the class. One late arrival within 10 minutes will be counted as 0.5 absence.
- Absence in 25% or more of the total sessions of one course will result in a mandatory reduction of the final grades or exclusion from the class, regardless of the reason for absence.
- A student missing 50% or more of the classes of any particular course will automatically fail the course and will not be granted credit for the course.
- All absences are counted toward the students' grade performance, regardless of the reason or the permission granted. Faculty members may also impose grading penalties for absences of less than 25% of sessions according to their own grading criteria.

### Grading

CEIBS grade is based on a relative grading system with letter grades:

CEIBS Grade	Description	Grade Points
A	Outstanding	4.0
A-	High Performance	3.7
B+	Good Performance	3.3
B	Satisfactory	3.0
B-	Low Performance	2.7
C+	Marginal Performance	2.3
C	Unsatisfactory	2.0
F	Fall	0

C+ is the passing point, for a student to get the credits for the course.

Grades are confidential. Students get score reports every term from CEIBS Dean's Office. The transcripts will be mailed to the home institution directly.

### Same Country Nationals

On a reciprocal basis, depending on whether the partner school is able to host the same country nationals or not.

### Estimated Expenses

Housing:

Based on the availability, CEIBS will arrange for on-campus dorm for visiting exchange student.

Estimated expenses: RMB 5000-6000 for dorm per month. Monthly rent varies for private-market housing off campus.

Meal: RMB 2,000-4,000 per month

Local Transportation: RMB 1,000-2,000 per month

Textbook: depends

### Facilities

Upon arrival, each exchange student will get a CEIBS student ID card during registration. With this ID, the student has access to all the facilities on campus, e.g. library, computer center, gymnasium, etc.

### Health Insurance

Health Insurance is compulsory, and must cover the entire exchange period.

The insurance plan shall cover outpatient and inpatient benefits, critical illness, disability and life benefits, medical evacuation & repatriation, etc.

We strongly recommend exchange students to obtain it from home institution before coming to CEIBS. All students must provide a copy of their Health Insurance Coverage one month earlier before arrival.

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**Expected Workload**

Exchange student joining the full exchange term is required to complete at least 4 credits. (at least 2 credits for exchange students joining only half of the term).

- Most electives are 2-credit each, equivalent to 21 class contact hours.
- Few courses are 1-credit, equivalent to 10 class contact hours.

Course offerings are subject to change each year. Detailed course list and syllabus will be released 2-3 months before the exchange program starts.

Our previous electives are available at <https://www.ceibs.edu/mba/concentration-electives>

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**Student Life**

All student clubs are open to exchange students.

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**Career Services**

On a reciprocal basis, on par with the services provided by the partner schools to CEIBS students.

Available to exchange students during the period of exchange only.

Internship is not available.

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**Alumni Services**

Exchange students have options to join CEIBS alumni network by the end of the exchange program.