

**Independent Study/Advanced Study Projects (ISP/ASP)  
Authorization Request Form**

Name \_\_\_\_\_ Penn ID \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_

I would like to register for (Course Title) \_\_\_\_\_ Term \_\_\_\_\_

Course No. \_\_\_\_\_ (Department Administrator will assign)  
Department Course No. Section No. Credit Units

Instructor \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Administrator \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

I agree to oversee the completion of this ISP/ASP. This ISP/ASP contains sufficient materials to constitute an ISP/ASP in my department.

**For Joint ISP/ASP Projects** (projects which include or may be credited to more than one department)

Instructor/Department #2 \_\_\_\_\_ Department \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator/Department #2 \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I agree to oversee the completion of this ISP/ASP along with the faculty member in the other department. This ISP/ASP contains sufficient materials to constitute an ISP/ASP in my department. I will discuss with the other faculty member in the other department how the project is to be graded.

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**Instructions**

- Complete this form
- Obtain approval and signature of faculty member(s) who will supervise the course, departmental administrator, and MBA Program Office (300 Jon M. Huntsman Hall)
- Keep a copy for your records

Once the dept signs the form and sets up the course number, they will send the form directly to the MBA Program Office for processing